

West Sussex Minerals and Waste Development Scheme 2019-2022

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1.0 Introduction

1.1 Minerals and Waste Local Plans

- 1.1.1 This Minerals and Waste Development Scheme sets out the minerals and waste policy documents that West Sussex County Council proposes to prepare, and the existing plans it intends to save, over the next three years. It should be noted that the South Downs National Park Authority (SDNPA) became responsible for minerals and waste planning in the park area from 1 April 2011. Therefore, the County Council's responsibilities are for the parts of West Sussex outside the South Downs National Park.
- 1.1.2 The West Sussex Minerals and Waste Development Scheme (MWDS) is a statutory document that sets out how the County Council will prepare minerals and waste local plans and other policy documents over a rolling three-year period. It serves two purposes:
- (a) it provides the starting point for the local community to find the County Council's minerals and waste planning policies. It does this by identifying the current documents that form part of the statutory 'development plan' for that area; and
 - (b) it sets out the programme for the preparation of the new local plans and other policy documents and tells people when the various stages will be carried out.
- 1.1.3 With regard to the first purpose, the West Sussex Structure Plan 2001-2016 (adopted in 2004) set out strategic planning policies for minerals and waste. Although it no longer forms part of the statutory development plan, it may still be a material consideration in decision-making for some planning applications until it is overridden by new development plan documents. The adopted [West Sussex Joint Minerals Local Plan 2018 \(JMLP\)](#) sets out detailed planning policies for minerals together with a site-specific allocation. The [West Sussex Waste Local Plan \(WLP\)](#) sets detailed planning policies for waste together with site-specific allocations.
- 1.1.4 With regard to the second purpose, a Single Issue Soft Sand Review of the JMLP is being prepared, as required by Policy M2. The review will consider the demand and supply of soft sand required during the plan period (to 2033), and how this demand will be met, including the potential need for site allocation(s). The MWDS also sets out timetables for the preparation of the Annual Monitoring Report (AMR) and the Local Aggregates Assessment (LAA).
- 1.1.5 As the MWDS is a 'living' document, it will be reviewed and rolled forward on an annual basis to take account of progress on the programme and monitoring of the evidence base and adopted policies. It will also need to be revised each time new documents are prepared or the timetable for the preparation of a document is significantly revised.
- 1.1.6 Figure 1 illustrates the relationship between the various West Sussex policy documents.

2.0 Existing Plans and Policy Documents

2.1 West Sussex Structure Plan 2001-2016

2.1.1 The West Sussex Structure Plan 2001-2016 was adopted in October 2004. It set out the County Council's vision, objectives and strategy for strategic land-use planning in West Sussex, including minerals and waste, and provided the strategic policy framework for development management and the preparation of local plans/local development frameworks. Although the Structure Plan no longer forms part of the statutory development plan, it may still be a material consideration in decision-making for some planning applications until it is overridden by development plan documents produced by the district and borough councils and the South Downs National Park Authority.

2.2 West Sussex Joint Minerals Local Plan (2018)

2.2.1 The Joint Minerals Local Plan (JMLP), prepared jointly with the SDNPA, was adopted in July 2018. The JMLP covers the period to 2033, is consistent with NPPF, and takes account of the need to contribute appropriately to national, regional and local mineral requirements at acceptable social, environmental and economic costs.

2.2.2 The JMLP sets out:

- a county-wide vision, strategic objectives, and a monitoring and implementation framework. A key diagram will illustrate the strategy in diagrammatic form;
- a strategic mineral site allocation required for achieving a steady and adequate supply of minerals;
- mineral safeguarding areas and safeguarded mineral infrastructure, such as wharves and railheads; and
- criteria-based policies that deal with specific types of mineral development; and
- generic development management policies.

2.2.3 Policy M2 of the JMLP requires the Authorities to undertake a single issue soft sand review of the Plan. Details of this review, including the timetable, are set out in section 3 and Appendix A of this scheme.

2.3 West Sussex Waste Local Plan (2014)

2.3.1 The WLP, which was prepared jointly with the SDNPA, was adopted in April 2014. It covers the period to 2031 and clearly sets out:

- a county-wide vision, strategic objectives, a spatial strategy for waste planning, and a monitoring and implementation framework. A key diagram illustrates the strategy;
- strategic waste site allocations that are central to achieving the strategy;
- criteria-based policies that deal with specific types of waste development; and
- generic development management policies.

- 2.3.2 The WLP has been prepared to be consistent with the National Planning Policy Framework (NPPF). It is also compliant with the requirements in the EU Waste Framework Directive (WFD). The WLP is a material consideration in the determination of planning applications and part of the statutory development plan for West Sussex.
- 2.3.3 In accordance with Regulation 10A of the Town and Country Planning (Local Planning) (England) (Amendment) Regulations 2017, the WLP required to be reviewed by April 2019 (that is, five years from adoption).
- 2.3.4 Accordingly, a review was undertaken in early 2019 to examine whether the Plan remains relevant and effective. The outcomes of the review have shown that the WLP is considered to be relevant and effective; therefore a formal review of the Plan will not be undertaken. A further review, in line with the regulations will be undertaken in five years, or earlier if monitoring of the plan, or significant changes to national policy, trigger a review in advance of the five year period.

2.4 Policies Map

- 2.4.1 The Policies Map, which is held by the District and Borough Councils and SDNPA, shows all the areas of protection, such as the South Downs National Park, Areas of Outstanding Natural Beauty, and nature designations. It also illustrates the allocations and safeguarded areas in the JMLP and WLP.
- 2.4.2 The Policies Map will be revised as and when new plans are adopted, to illustrate the spatial extent of policies. It will also be updated whenever designation boundaries change, for instance if a new Site of Special Scientific Interest is created.

2.5 Statement of Community Involvement (third review)

- 2.5.1 The [Statement of Community Involvement \(SCI\)](#): Third Review was adopted in October 2018. It is the formal statement of the County Council's policy for involving interested parties in preparing local plans and for consulting on planning applications. The preparation of all new plans and consultation on planning applications has to comply with the SCI.
- 2.5.2 In accordance with Regulation 10A of the Town and Country Planning (Local Planning) (England) (Amendment) Regulations 2017, the SCI (second review) was reviewed and updated in 2018. The updated SCI includes information for giving advice or assistance to neighbourhood planning groups as required by the Regulations.

3.0 New Plans

3.1 Background

- 3.1.1 In May 2011, the County Council took the decision to prepare, jointly with the SDNPA, separate waste and mineral local plans for the county. Priority was given to the preparation of a county-wide 'Waste Local Plan' (see Section 2.3) with the separate county-wide 'Minerals Local Plan' to be prepared at a later

date. Work has now begun on the Soft Sand Review of the Joint Minerals Local Plan (July 2018).

- 3.1.2 A profile of each new document setting out the details (role, timescale, status, etc), the timetable, and the production arrangements is set out in Appendix A. A composite timetable for their preparation is set out in Appendix B.

3.2 Single Issue Soft Sand Review of the Joint Minerals Local Plan (JMLP)

- 3.2.1 During the examination hearings of the JMLP, the Planning Inspector raised concerns about the approach taken to soft sand supply. The Inspector suggested modifications to delete references to planning for a declining amount of sand extraction from within the National Park; to replace Policy M2 with new wording; and to remove the proposed Ham Farm allocation from Policy M11.
- 3.3.2 Accordingly, there is a requirement in the JMLP (Policy M2) for the County Council and SDNPA to commence a single issue soft sand review of the JMLP, within six months of adoption of the JMLP. An Issues and Options consultation was undertaken during January – March 2019. The review is considering the demand and supply of soft sand required during the plan period, and how this demand will be met, including the potential need for site allocation(s).

3.3 Shoreham Harbour Policy Joint Area Action Plan

- 3.3.1 Shoreham Harbour was identified within both the Adur Local Plan and Brighton & Hove City Plan as a broad location for a significant amount of new jobs, homes and leisure facilities to secure the regeneration of the Shoreham Harbour area.
- 3.3.2 To help deliver this regeneration and associated infrastructure, the Shoreham Harbour Regeneration Partnership is producing a [Joint Area Action Plan](#). The partnership consists of the local planning authorities of Adur District Council, Brighton & Hove City Council and West Sussex County Council, working with Shoreham Port Authority. The partnership also works closely with other relevant bodies, such as the Environment Agency. The safeguarding of wharves in the Harbour for the movement of minerals and waste materials was addressed within the adopted JMLP.
- 3.3.3 Joint Interim Planning Guidance (IPG) has been prepared and endorsed by the partnering authorities to guide decisions that need to be taken about planning applications in the Harbour area prior to the adoption of the JAAP.

3.4 Sustainability Appraisal and Strategic Environmental Assessment

- 3.4.1 A Sustainability Appraisal (SA), incorporating the requirements of the EU Strategic Environmental Assessment (SEA) Directive, is required for each plan in order to deliver sustainable development. The five guiding principles of sustainable development are living within environmental limits; ensuring a strong, healthy and just society; achieving a sustainable economy; promoting good governance; and using sound science responsibly.

3.4.2 SA is a systematic and iterative process to assess the social, economic and environmental effects of strategies and policies. Appraisal must commence at the start of preparing each plan and provide inputs at each stage when decisions are reached. The five key stages of SA are:

- setting the context and objectives, establishing the baseline information, and deciding on the scope and level of detail of the appraisal (including consultation on a scoping report);
- appraising issues and developing and refining options; appraising the effects of the draft plan or supplementary planning document (SPD);
- preparation of the draft SA report and consultation as the documents progress;
- appraising significant changes to the plan and publishing the final SA report alongside the final draft plan (this stage does not apply to SPD); and
- monitoring the implementation of the plan and responding to adverse effects.

4.0 Other Documents

4.1 High Quality Waste Facilities Supplementary Planning Document

4.1.1 The High Quality Waste Facilities Supplementary Planning Document (HQWF SPD) was adopted by the County Council in December 2006. It provides guidance on how new waste facilities can be integrated with other land-uses with minimum conflict and how high quality design can minimise the environmental and visual impact of such facilities.

4.1.2 It supplements Policy DEV1 (High Quality Development) in the adopted Structure Plan and is linked to Policy W12 in the Waste Local Plan. It is consistent with current Government guidance.

4.2 Annual Monitoring Report and Local Aggregates Assessment

4.2.1 The Council produces an [Annual Monitoring Report \(AMR\)](#) that set out its progress in achieving set goals over the previous year (April to March). The AMR includes the following:

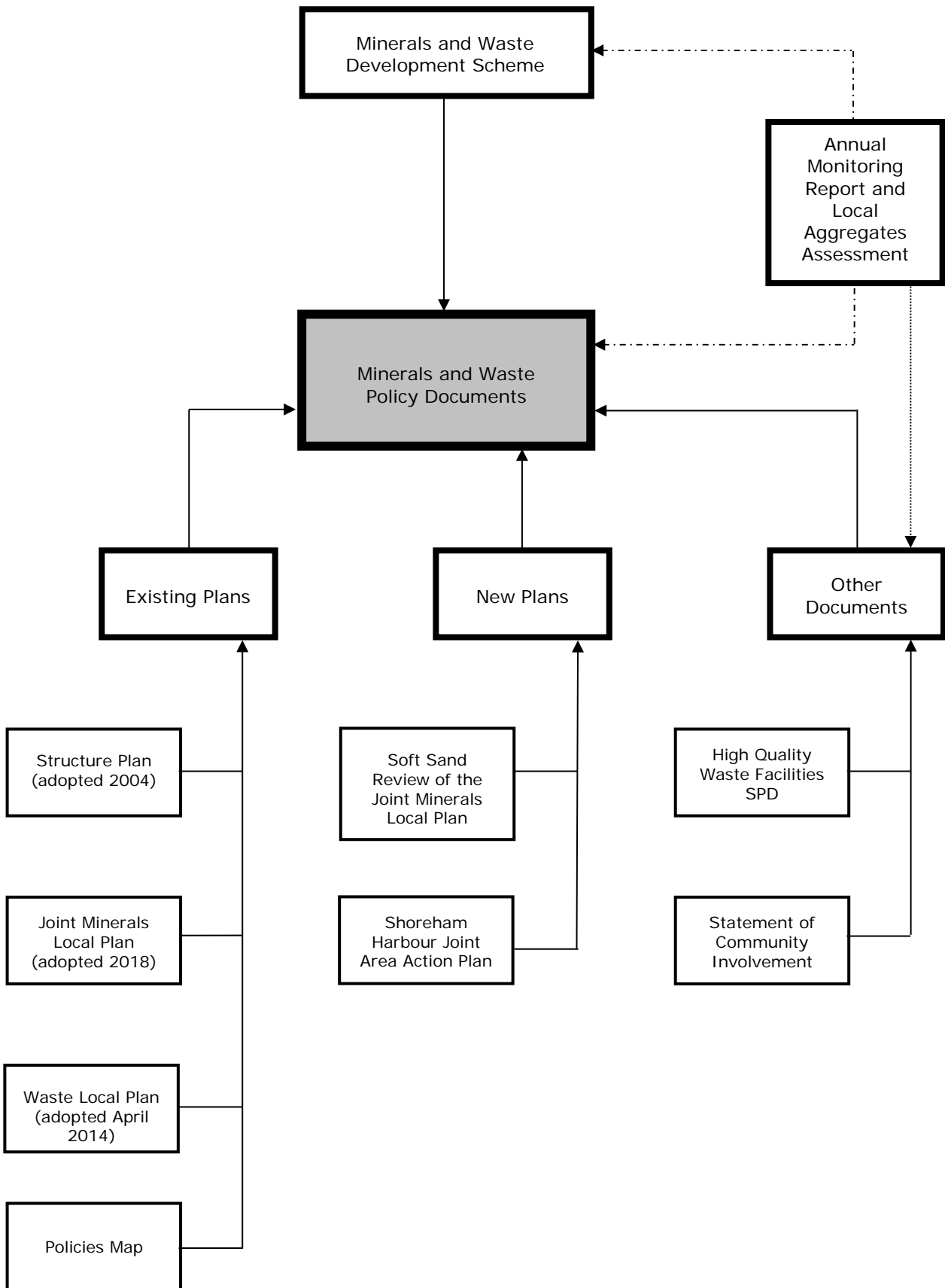
- whether the targets and indicators in plans have been achieved;
- what impact the policies are having on national, regional, and local targets; and
- whether the policies need adjusting or replacing; and if policies need to be amended, suggested actions for achieving this.

4.2.2 The Council is also required to produce an annual [Local Aggregates Assessment \(LAA\)](#), which is published at the same time as the AMR. The purpose of the LAA is to:

- forecast demand for aggregates based on past aggregate sales;
- provide an analysis of all aggregate supply options; and
- assess the balance between supply and demand of aggregates.

4.2.3 The LAA forms one of the key monitoring tools for the JMLP, allowing the County Council to plan for a steady and adequate supply of aggregates.

Figure 1: West Sussex Minerals and Waste Policy Documents (2019-2022)



Appendix A: Document Profiles

Local Plans et al

West Sussex Waste Local Plan (2014)
Document Details
<p>Role and Subject: The Waste Local Plan contains an overall vision setting out the role that waste development will play in shaping the future of West Sussex (including the parts of the South Downs National Park that lie within the county). The Plan was prepared jointly with the South Downs National Park Authority and adopted in April 2014.</p> <p>It sets out strategic objectives which contain more detail on the key issues for waste for the area and how these will be addressed through the Plan period. The Waste Local Plan sets out a spatial strategy and core policies which will achieve the objectives and deliver the vision.</p> <p>The document allocates strategic waste sites that are central to achieving the strategy. Strategic waste sites include key sites serving a county-wide need and capable of accommodating a substantial proportion of new waste management facilities needed in West Sussex.</p> <p>The Waste Local Plan includes a limited suite of use-specific and generic development management policies. It also contains clear guidance on implementation and monitoring to ensure delivery of the strategy.</p> <p>Time period covered: 2012-2031.</p> <p>Geographic coverage: West Sussex (including the area covered by the South Downs National Park).</p> <p>Status: Adopted in April 2014. Reviewed in early 2019, and considered to be relevant and effective. Part of the statutory 'development plan'.</p> <p>Conformity/Consistency: Consistent with National Planning Policy Framework and other national policy and guidance.</p>
Timetable
Not applicable
Monitoring and Review
<p>Monitoring: The Annual Monitoring Report will assess the impact the policies are having on national and local targets; whether the adopted policies need adjusting or replacing; and, if policies need to be amended, suggested actions for achieving this.</p> <p>Date of Review: A review has taken place in early 2019 to examine whether the Plan remains relevant and effective. It was determined that a formal review of the Plan is not required.</p>
Arrangements for Review
<p>Organisational Lead: Team Manager (Planning Policy and Infrastructure).</p> <p>Management Arrangements: Consultation with Head of Planning Services and Director of Highways, Transport and Planning. Discussions with Minerals and Waste Lead and Director of Planning at the South Downs National Park Authority.</p> <p>Political Management: Discussion with Cabinet Member. The South Downs National Park Authority has separate governance arrangements.</p> <p>Internal Resources: Principal Planner x 1 (together with officer support from the SDNPA).</p> <p>External Resources: Not applicable.</p> <p>Stakeholders/Community Involvement: Not applicable.</p>

West Sussex Joint Minerals Local Plan
Document details
<p>Role and Subject: The Joint Minerals Local Plan (JMLP), prepared jointly with the South Downs National Park Authority, contains an overall vision setting out the role that minerals development will play in shaping the future of West Sussex (including the parts of the South Downs National Park that lie within the County).</p> <p>It sets out strategic objectives that contain more detail on the key issues for minerals for the area and how these will be addressed. The JMLP sets out a spatial strategy and core policies which will achieve the objectives and deliver the vision.</p> <p>The document allocates a strategic mineral site, central to achieving the strategy. Measures are included to safeguard suitable mineral resources, wharves and railheads, and existing waste management sites.</p> <p>The JMLP includes a limited suite of use-specific and generic development management policies. It will also contain clear guidance on implementation and monitoring to ensure delivery of the strategy.</p> <p>The Policies Map (held by the Local Planning Authorities) has been updated to illustrate the spatial extent of policies.</p> <p>Time period covered: from adoption to 2033.</p> <p>Geographic coverage: West Sussex (including the area covered by the South Downs National Park).</p> <p>Status: Adopted and part of the statutory 'development plan'.</p> <p>Conformity/Consistency: Consistent with National Planning Policy Framework and other national policy and guidance</p>
Timetable (indicative and subject to agreement with the SDNPA)
Not applicable
Monitoring and Review
<p>Monitoring: The Annual Monitoring Report will assess whether targets and indicators have been achieved; what impact the policies are having on national, and local targets; whether the adopted policies need adjusting or replacing; and, if policies need to be amended, suggested actions for achieving this. The Local Aggregates Assessment sets out a forecast of future demand, and sets out the annual supply position, against which proposals for new aggregate development are considered.</p> <p>Date of Review: By July 2023.</p>
Arrangements for Review (excluding the Soft Sand Review)
<p>Organisational Lead: Team Manager (Planning Policy and Infrastructure).</p> <p>Management Arrangements: Consultation with Head of Planning Services and Director of Highways, Transport and Planning. Discussions with Minerals and Waste Lead and Director of Planning at the South Downs National Park Authority.</p> <p>Political Management: Discussion with Cabinet Member. The South Downs National Park Authority has separate governance arrangements.</p> <p>Internal Resources: Principal Planner x 1 (together with officer support from the SDNPA).</p> <p>External Resources: Not applicable.</p> <p>Stakeholders/Community Involvement: Not applicable.</p>

Single Issue Soft Sand Review of the West Sussex Joint Minerals Local Plan	
Document Details	
<p>Role and Subject: The single issue review will consider the strategy for soft sand in West Sussex, and will include strategic site allocations to meet any identified need. This review, once adopted, will replace specific sections of the Joint Minerals Local Plan.</p> <p>Time period covered: from adoption to 2033.</p> <p>Geographic coverage: West Sussex (including the area covered by the South Downs National Park).</p> <p>Status: To be prepared. Part of the statutory 'development plan' upon adoption.</p> <p>Conformity/Consistency: Consistent with National Planning Policy Framework and other national policy and guidance</p>	
Timetable (indicative and subject to agreement with the SDNPA)	
Call for sites, evidence gathering, and undertaking relevant technical studies.	July – December 2018
Informal public and stakeholder consultation (Reg. 18 stage) for period of eight weeks	January – March 2019 <i>Approved by Cabinet Member</i>
Summarising representations/preparation of Proposed Submission Draft and Final Sustainability Appraisal Report	April – Sept 2019
Representations period (Reg. 19) on Proposed Submission and Final Sustainability Appraisal Report for period of eight weeks	Nov 2019 – Jan 2020 <i>Subject to approval at Full Council</i>
Summarising representations/preparation of Submission Plan and Final Sustainability Appraisal Report	January – February 2020
Submission of final document and Sustainability Appraisal Report to Secretary of State	March 2020
Preparation for Public Examination Hearing	April – June 2020
Pre-Meeting (as required)	June 2020
Public Examination Hearing	June – July 2020
Receive Inspector's Report	September 2020
Adoption	October 2020 <i>Subject to approval at Full Council</i>
Publication	November 2020
Monitoring and Review	
<p>Monitoring: The Annual Monitoring Report will assess whether targets and indicators have been achieved; what impact the policies are having on national, and local targets; whether the adopted policies need adjusting or replacing; and, if policies need to be amended, suggested actions for achieving this. The Local Aggregates Assessment sets out a forecast of future demand, and sets out the annual supply position, against which proposals for new mineral development are considered.</p>	

Date of Review: By October 2025.
Arrangements for production
<p>Organisational Lead: Team Manager (Planning Policy and Infrastructure).</p> <p>Management Arrangements: Consultation with Head of Planning Services and Director of Highways, Transport and Planning. Discussions with Minerals and Waste Lead and Director of Planning at the South Downs National Park Authority.</p> <p>Political Management: Consultation with Cabinet Member and decision at informal consultation (Reg. 18) stage. Decision at formal consultation (Reg. 19) and adoption stages by County Council following recommendation by Cabinet Member. Scrutiny as necessary by Select Committee and Planning Committee.</p> <p>The South Downs National Park Authority will have separate governance arrangements.</p> <p>Internal Resources: Principal Planner x 1, Senior Planner x 0.3, Assistant Planner x 1 (together with officers from the SDNPA).</p> <p>External Resources: Stakeholders - time and personnel for input into consultation. External consultants to audit SEA/SA and technical work as required.</p> <p>Stakeholders/Community Involvement: Informal and targeted ongoing engagement with stakeholders on evidence base and SA Scoping Report. Informal engagement with stakeholders regarding changes following consultation on draft document and SA Scoping Report. Period for representations (Reg 19) on Proposed Submission Document and draft SA Report.</p>

Shoreham Harbour Joint Area Action Plan	
Document details	
<p>Role and Subject: Shoreham Harbour has been identified as a broad location for change by the local planning authorities; aspirations for regeneration have been supported by various local and national government regeneration initiatives. To help deliver the regeneration of the Harbour and associated infrastructure, Adur District Council, Brighton and Hove City Council and West Sussex County Council, are working with relevant agencies (Homes England and the Shoreham Port Authority) to deliver a Joint Area Action Plan for the area.</p> <p>Time period covered: to 2032</p> <p>Geographic coverage: Shoreham Harbour – part within West Sussex (Adur District) and part within the City of Brighton & Hove.</p> <p>Status: In preparation. Part of the statutory ‘development plan’ upon adoption.</p> <p>Conformity/Consistency: Consistent with National Planning Policy Framework and other national policy and guidance. Conformity with West Sussex and South Downs Minerals and Waste Local Plans, East Sussex, South Downs and Brighton & Hove Waste and Minerals Local Plans, Brighton & Hove City Plan Part One DPD, and Adur Local Plan DPD.</p>	
Timetable	
Survey and evidence gathering, and production of draft JAAP and Draft Sustainability Appraisal Report	2008 - 2013
First round - public consultation (Reg. 18) on Draft JAAP and Sustainability Appraisal Report	February - April 2014
Further evidence gathering and production of revised draft JAAP	2014 - 2016
Second round consultation (Reg 18) on Draft JAAP and Sustainability Appraisal Report	December 2016 – January 2017

Representations period (Reg. 19) on 'soundness' of Proposed Submission JAAP and Sustainability Appraisal Report	November – December 2017
Submission of final document and Final Sustainability Appraisal Report to Secretary of State	May 2018
Public Examination Hearing	September 2018
Representations period (Reg. 19) on modifications	January – March 2019
Receive Inspector's Report	May 2019
Adoption	October 2019 <i>Subject to approval at Full Council</i>
Publication	October 2019
Monitoring and Review	
<p>Monitoring: The Annual Monitoring Reports of each authority will assess whether targets and indicators have been achieved; what impact the policies are having on national and local targets; whether the adopted policies need adjusting or replacing; and, if policies need to be amended, suggested actions for achieving this.</p> <p>Date of Review: By July 2024.</p>	
Internal Arrangements for production	
<p>Organisational Lead: Team Manager (Planning Policy and Infrastructure).</p> <p>Management Arrangements: Consultation with Head of Planning Services and Director of Highways, Transport and Planning.</p> <p>Political Management: A Shoreham Harbour Regeneration Project Local Authority Leaders Board has representation from each partner Local Authority and will oversee preparation of the JAAP. Consultation with Cabinet Member and decision at informal consultation (Reg. 18) stage. Decision at formal consultation (Reg. 19) and adoption stages by County Council following recommendation by Cabinet Member. Scrutiny as necessary by Select Committee and Planning Committee.</p> <p>Internal Resources: Principal Planner x 1.0</p> <p>External Resources: Homes England and Shoreham Port Authority are supporting the preparation of the planning framework and contributing resources. Stakeholders - time and personnel for input into consultation.</p> <p>Stakeholders/Community Involvement: Informal and targeted ongoing engagement with stakeholders and informal consultation on draft Plan and SA Scoping Report. Informal engagement with stakeholders re. changes following consultation on draft document and SA Scoping Report. Period for representations (Reg 19) on Proposed Submission Document and draft SA Report.</p>	
Partnership Working Arrangements	
<p>Organisational Lead: Adur District Council</p> <p>Management Arrangements: Partnership working involving Adur District Council, Brighton and Hove City Council, and West Sussex County Council working with relevant agencies and Shoreham Port Authority. Supported by Homes England. Joint Local Authority Leaders Board supported by Project Board with Planning Policy and other sub-groups.</p>	

Other Policy Documents

West Sussex High Quality Waste Facilities SPD
Document details
<p>Role and Subject: Provides guidance on how new waste facilities can be integrated with other land-uses with minimum conflict and how high quality design can minimise the environmental and visual impact of such facilities. Supplements Policy DEV1 (High Quality Development) in the West Sussex Structure Plan 2001-2016 and Policy W12 in the West Sussex Waste Local Plan.</p> <p>Time period covered: N/A.</p> <p>Geographic coverage: West Sussex.</p> <p>Status: Adopted 22 December 2006.</p> <p>Conformity/Consistency: Consistent with National Planning Policy Framework and other national policy and guidance. General conformity with Policy DEV1 of the West Sussex Structure Plan 2001-2016.</p>
Timetable
Not applicable
Monitoring and Review
<p>Monitoring: The Annual Monitoring Report will assess what impact the SPD is having on local decision-making and whether it needs to be adjusted or replaced; and the suggested actions for achieving this.</p> <p>Date of Review: 2020</p>
Arrangements for Review
<p>Organisational Lead: Team Manager (Planning Policy and Infrastructure).</p> <p>Management Arrangements: Consultation with Head of Planning Services.</p> <p>Political Management: Not applicable.</p> <p>Internal Resources: Senior Planner.</p> <p>External Resources: Not applicable.</p> <p>Stakeholders/Community Involvement: Not applicable.</p>

Annual Monitoring Report
Document Details
<p>Role and Subject: Identifies whether the Council has met the targets and milestones set out in the profiles of the new policy documents; if the Council has fallen behind the scheduled timescales, and the reasons for this; and if there is a need to update the Scheme. Also assesses whether targets and indicators have been achieved; what impact the policies are having on national, regional and local targets; whether the adopted policies need adjusting or replacing; and, if policies need to be amended, suggested actions for achieving this.</p> <p>Time period covered: April–March, annually.</p> <p>Geographic coverage: West Sussex.</p> <p>Status: To be prepared on annual basis.</p> <p>Consistency/conformity: In conformity with the Government guidelines.</p>
Timetable
<p>Preparation: April-December each year.</p> <p>Publication: By April each year.</p>

Date of Review: Annually.
Arrangements for production
<p>Organisational Lead: Team Manager (Planning and Transport Policy).</p> <p>Management Arrangements: Consultation with Head of Planning Services.</p> <p>Political Management: Not applicable.</p> <p>Internal Resources: Senior Planner, plus administrative/technical support.</p> <p>External Resources: Time input from industry.</p> <p>Stakeholders/Community Involvement: None</p>

Local Aggregates Assessment (LAA)
Document Details
<p>Role and Subject: Sets out a forecast of the demand for aggregates, provides analysis of supply options, and provides an assessment of the balance between supply and demand. The LAA provides information to support decision making for aggregate related proposals.</p> <p>Time period covered: to 2033</p> <p>Geographic coverage: West Sussex.</p> <p>Status: To be prepared on annual basis.</p> <p>Consistency/conformity: In conformity with the Government guidelines.</p>
Timetable
<p>Preparation: April-November each year.</p> <p>Publication: December each year.</p> <p>Date of Review: Annually.</p>
Arrangements for production
<p>Organisational Lead: Team Manager (Planning Policy and Infrastructure).</p> <p>Management Arrangements: Consultation with Head of Planning Services.</p> <p>Political Management: Not applicable.</p> <p>Internal Resources: Principal Planner, administrative/technical support.</p> <p>External Resources: SDNPA officers and time input from industry.</p> <p>Stakeholders/Community Involvement: Consultation on draft with key stakeholders including South East mineral planning authorities and the South East England Aggregates Working Party.</p>

Statement of Community Involvement (third review)
Document Details
<p>Role and Subject: The SCI is the formal statement of the County Council's policy for involving interested parties in preparing local plans and for consulting on planning applications. The preparation of all new plans and consultation on planning applications has to comply with the SCI.</p> <p>Time period covered: Not applicable.</p> <p>Geographic coverage: West Sussex.</p> <p>Status: Adopted October 2018. Review to be undertaken in 2023 in accordance with Regulations.</p> <p>Consistency/conformity: Consistent with Regulations and corporate consultation guidelines.</p>

Timetable
Not applicable
Monitoring and Review
<p>Monitoring: As part of annual business planning.</p> <p>Date of Review: No later than 2023.</p>
Arrangements for Review
<p>Organisational Lead: Team Manager (Planning and Transport Policy).</p> <p>Management Arrangements: Consultation with Head of Planning Services. Discussions with Minerals and Waste Lead at the South Downs National Park Authority.</p> <p>Political Management: Consultation with Cabinet Member about draft review and decision at adoption stage.</p> <p>Internal Resources: Senior Planner, plus administrative/technical support.</p> <p>External Resources: Not applicable.</p> <p>Stakeholders/Community Involvement: Formal consultation on draft review.</p>

Appendix B: Preparation Timetable

Document	2019												2020												2021												2022												
	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	
Minerals and Waste Development Scheme																																																	
Review and Revision/Roll-Forward																																																	
Approval and Publication *																																																	
Single Issue Soft Sand Review of Joint Minerals Local Plan																																																	
Informal public and stakeholder consultation (Reg. 18 stage) *																																																	
Summarising representations/preparation of Proposed Submission Draft and SA																																																	
Representations period (Reg.19) on Proposed Submission Draft **																																																	
Summarising representations/preparation of Submission Plan and SA																																																	
Submission of final document and SA Report to Secretary of State																																																	
Preparation for Public Examination Hearing and Pre-Meeting (if required)																																																	
Public Examination Hearing																																																	
Receive Inspector's Report																																																	
Adoption **																																																	
Publication																																																	
Shoreham Harbour Joint Area Action Plan																																																	
Receive Inspector's Report																																																	
Adoption **																																																	
Publication																																																	
Annual Monitoring Report and Local Aggregates Assessment																																																	
Preparation																																																	
Publication																																																	

*Subject to Cabinet Member approval; ** Subject to County Council approval;

For further information contact:

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